

# Professional Government Educators, Inc.

P O Box 237  
Cedar Grove, NJ 07009

William M. Homa

E-mail: progoved@optimum.net  
Web page: www.progoved.com

Promoting Professionalism by Sharing Knowledge

Phone: 973-784-4431  
Fax: 973-784-4432

## CHIEF FINANCIAL OFFICER'S WORKSHOP

FRIDAY, NOVEMBER 8, 2019 - DAYS HOTEL, EAST BRUNSWICK, NJ  
WEDNESDAY, NOVEMBER 13, 2019 - FIESTA CATERERS, WOOD-RIDGE, NJ

9:00 A.M. - 9:30 A.M.: Registration & Continental Breakfast. The seminar will begin at 9:30 am & conclude at 1:00 pm.

- ◆ TAX COLLECTOR'S CONTROL SUMMARY & TAX COLLECTION JOURNAL ENTRIES
- ◆ TAX RATE CALCULATIONS & PERCENTAGE OF CASH COLLECTIONS CALCULATIONS
- ◆ TAX APPEAL REFUND & APPLICABLE INTEREST CALCULATIONS
- ◆ RESERVE FOR UNCOLLECTED TAXES & RECEIPTS FROM DELINQUENT TAXES CALCULATIONS
- ◆ CURRENT FUND TRIAL BALANCE & ANALYSIS OF CASH SURPLUS

INSTRUCTOR: WILLIAM M. HOMA, CPA, RMA, CMFO, CTC, QPA & PSA

Approved for 4 Accounting CPEs for CPAs and RMAs; 2 Accounting & 2 Budgeting CEUs for CMFOs and County CFOs;  
2 General & Secondary Duties & 2 Reporting, Billing and Collection CEUs for CTCs and  
2 Finance & 2 Professional Development CEU's for RMC's.

I wish to register for the CHIEF FINANCIAL OFFICER'S WORKSHOP to be held at (Please check one of the following):

\_\_\_\_ Days Hotel on Friday, November 8, 2019    \_\_\_\_ Fiesta Caterers on Wednesday, November 13, 2019

\*\*\*\*\*\$90.00 per person\*\*\*\*\* SEE SPECIAL PRICING POLICY BELOW

Please mail vouchers and checks to: Professional Government Educators, Inc.  
PO Box 237  
Cedar Grove, NJ 07009

\_\_\_\_\_  
Name - PLEASE PRINT

\_\_\_\_\_  
Title

\*\*\* Attend 2 seminars @ \$90. in  
calendar year 2019, pay \$75. for  
the third & subsequent seminars  
you attend through 12/31/19. See our  
website for further details.

\_\_\_\_\_  
Address


\_\_\_\_\_  
Municipality or Organization

\_\_\_\_\_  
Telephone Number

REGISTRATION FORMS MAY BE FAXED TO 973-784-4432; CANCELLATIONS - 48 HOURS IN ADVANCE OF SEMINAR

### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare & certify under penalty of law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

  
William M. Homa  
President

Just send your check with the application form. You do not need to send us your voucher for a separate signature since the pre-signed certification at the left can be attached to your voucher in lieu of sending another one for signature. This form has been determined by the Division of Local Government Services to meet the requirements of the statutes for this type of expenditure.