

# Professional Government Educators, Inc.

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Promoting Professionalism by Sharing Knowledge

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## LONG TERM CAPITAL PLANNING & BUDGETING – SOUP TO NUTS

THURSDAY, APRIL 6, 2017 – HILTON GARDEN INN, ROCKAWAY, NJ

9:00 – 9:30 A.M.: Registration & Continental Breakfast. The seminar will begin at 9:30 A.M. & conclude at 1:00 P.M.

- ◆ LEARN HOW TO DEVELOP A LONG TERM CAPITAL PLAN & CAPITAL BUDGET
- ◆ LEARN DEBT PLANNING & AFFORDABILITY OF THE CAPITAL PROJECT TO YOUR COMMUNITY
- ◆ COMPLETE REVIEW OF ALL COST FACTORS IN DEVELOPING A CAPITAL ORDINANCE
- ◆ LEARN HOW TO DETERMINE AMOUNT AND WHEN TO ISSUE DEBT
- ◆ COMPLETE REVIEW OF THE PROCEDURE TO ISSUE BOND ANTICIPATION NOTES
- ◆ HANDS ON CASE STUDY OF IMPROVEMENT AUTHORIZATIONS

INSTRUCTORS: JON RHEINHARDT, ADMINISTRATOR/CFO - BOROUGH OF WHARTON  
JOSEPH A. KOVALCIK, JR., TREASURER - COUNTY OF MORRIS

Approved for 4 Accounting CPEs for CPAs & RMAs; 4 Budgeting CEUs for CMFOs 2 Budgeting & 2 County Fiscal Operations CEU's for County CFO's; 4 Government CEUs for CPWMs ; 4 Finance CEUs for RMCs; 2 Procurement Procedures & 2 Office Administration/General Duties Contact Hours for QPA's; 2 Public Purchasing and 2 Management & Supervision Credits for RPPOs/RPPSs ; 3 Recertification Credits Classroom for Certified Recycling Professionals and 3 CPC Credits for Professional Engineers.

I wish to register for the LONG TERM CAPITAL PLANNING & BUDGETING Seminar to be held at the HILTON GARDEN INN, ROCKAWAY, NJ on THURSDAY, APRIL 6, 2017.

\*\*\*\*\*\$90.00 per person\*\*\*\*\* SEE OUR SPECIAL PRICING POLICY BELOW

Please mail vouchers and checks to: Professional Government Educators, Inc.  
PO Box 237  
Cedar Grove, NJ 07009

Name - PLEASE PRINT

Title

Address

Municipality or Organization


Telephone Number

\*\*\*Attend 2 seminars@ \$90. in calendar year 2017, pay \$75. for the third & subsequent seminars you attend through 12/31/17. See Website for further details.

REGISTRATION FORMS MAY BE FAXED TO (973) 784-4432; CANCELLATION POLICY – 48 HOURS IN ADVANCE

### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalty of law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, and that the amount charged is a reasonable one.

  
William M. Homa  
President

Just send your check with the application form! You do not need to send us your voucher for a separate signature since the pre-signed certification at the left can be attached to your voucher in lieu of sending another one for signature. This form has been determined by the Division of Local Government Services to meet the requirements of the statutes for this type of expenditure.